

Foothill Elementary School Improvement Team (SIT)

Meeting Minutes

Date: October 10, 2009

Time: 6:00 PM

Location: Foothill Library

Attendees: Julene Thom (chair), Sarah Schulte (vice-chair), Kari Santos (DAC representative), Cathy Gould, Melisa Potes, John DeRose, Michele Moses, Shelley Giessing, Lisa Kennedy, Cara Mentzel

Absent: Carrie Cavanaugh, Kim Boyd, Brittany Rocheleau, Suzanne Whitman

Materials provided in advance to SIT members for meeting:

- Agenda
- Draft Minutes from September 29, 2009 meeting
- Second Draft 2009-2010 School Improvement Plan
- (Final draft provided at the SIT meeting)

Next Meeting: Tuesday, November 10, 6:00 PM, Foothill Library

Minutes

**Agenda Item: Welcome/Sign-in
sheet/Approve agenda**

Presenter: Julene Thom

Discussion: None

**Agenda Item: Review final Action
Plan for Climate, Equity, and
Achievement**

Presenter: Melisa Potes

Discussion: Melisa reviewed the updated SMART goals for Equity, Achievement and Climate. In Equity, a second part of the goal was added to reflect the school's goals regarding special education students and math. In Climate, language was added to clarify that the 2010 goals were based on achieving a previous year's score or reaching the district average.

Melisa also reviewed the updated Action Plans for Equity, Achievement and Climate. Major strategies for improving **Equity** include new and more reliable reading and math assessments (DRA-2 and math screening) and on-going

implementation of Response to Intervention. Major strategies for reaching the 2012 **Achievement** goal in math include implementing the new Guaranteed and Viable Curriculum and improving implementation of Investigations at each grade level. The final year of the Climate goal action plan includes on-going implementation of Positive Behavior Support, increased adult supervision during non-classroom times, and focus groups regarding bullying.

Agenda Item: Review School Improvement timelines and site review dates

Presenter: Melisa Potes

Discussion: Melisa reviewed the School Improvement Process for the rest of the year including dates that progress reports are due to BVSD (November, February and June) as well as the DAC Team Interview (November) and Site Review (April).

One team member asked how valuable the DAC process was for the school. Melisa said that it was useful for clarifying the school's plan for the DAC team. One team member asked if the School Improvement Process was useful to Foothill, given the amount of work it takes and how little feedback the school gets from the district. Melisa said that she felt that the goals and activities created under the plan have made a big impact at the school, like writing programs and Positive Behavior Support.

Another team member asked about process versus results accountability. Because of the data cycle, it appears that the School Improvement Process is largely based on process and not results. Who is accountable regarding the results? Melisa said that she believes the data largely comes into play when the staff and TIES team are setting goals for the coming year, based on last year's results.

Agenda Item: What's on Parents' Minds

Presenter: Julene Thom

Discussion: How can we share CSAP data with other parents? Melisa said that we can distribute the one-page CSAP results as long as we include the one-page explanation of what the CSAP scores mean, "CSAP Measurements."

Melisa also asked SIT members to be sure to notify the Foothill office the day before a SIT meeting if they will be needing child care for the meeting.

Agenda Item: DAC and DPC reports

Presenter: Kari Santos and Suzanne Whitman

Discussion: Due to time constraints, DAC and DPC reports were not given. (Interested SIT members and parents can check the DAC and DPC websites for summaries of their prior meetings. DPC: bvsd.districtparentcouncil.org and DAC: bvsd.org/DAC)

Agenda Item: Next Meeting Items

Presenter: Julene Thom

Discussion: At the next meeting, SIT will discuss the Fall Progress Report, the Colorado Growth Model, and Response to Intervention.