

Meeting Minutes
Foothill PTO

February 20, 2008

Foothill Library

Meeting called to order by Susie Wyman at 6PM

Attendance: Number of attendees: 10

President: Thank you to all January committees: Talent Show, Foothill Feast,

1. Talent Show – thanks to chairs and co-chairs and Jeff Larsen
Jeff and Lauren Larsen have offered to chair all talent shows next year.
2. Annie Weber has offered to be Public Relations secretary – will create PTO newsletter and post info about upcoming meetings. Vote was taken to approve Annie joining the PTO board
3. Katherine Kaiter has resigned from being recording secretary. Will look to fill her position. A big thank you to Katherine for all her hard work and dedication.
4. By-laws passed out at last meeting – vote on by-laws – Jeannie Walsh has second – 2008 Foothill PTO By-laws approved

Vice President Report: Heather Bush

Open committee chair positions available:

*Extra Eyes on the Playground – chairperson coordinates volunteers

*Foothill Families in need – works with Community Liaison

*Spring picnic – organize – coordinate music, treats, face painting, small band? – money available from PTO if needed. Will be at North Boulder Park on May 21? NB Park has been reserved by the office.

*Auditing committee – help treasurer – ask questions, monitor money. Looking CPA type help – a few meetings with Jeannie to review, write recap letter to board, bookkeeping help. Jeannie's last year will be next year. Allison Sedey has offered to be on committee for auditing – still looking for chair

Secretary Report

Annie asked to send PTO newsletter to Melisa before publishing – email to Susie and Melisa – then get translation. Annie will be putting in thank yous to chairs – if chairs want to mention others let Annie know. She will prompt when asking for info. Thank you letter for PIW will be on Foothill letterhead to help recognition. Annie will work on that next Fall.

Treasurer Report; Jeannie Walsh

1. Budget handed out – expense list of what we've been doing and the income.. All PIW goals met – granted 10,000 to music and more assemblies to come. Teachers who have had PTO pay for workshops have been very gratuitous to not have to take personal days. After spring break we will put in Foothill Flyer and PTO Newsletter how \$50,000 was spent – get quotes and info from teachers – what conference attended, etc. – encourage teachers to think about next year so they can get big requests put into pie for next year.
2. Still have some income coming in but pretty much all is met. In spring we will talk about money teachers collect in the first week of school – figure out how we can cover that so that we don't have to ask parents for \$5 to 10 more in addition to supplies, etc. Can we give teachers money to start off with instead of having to collect it? Look at in spring when setting budget up.

Side note: Can we get more KidzArt? Ask Suzanne – put in newsletter if you can.

3. make copies of budget for staff – share with staff in spring how PIW was spent.

Talent show review: Susie Wyman

1. Jeff Larsen gave list of ideas to make next year better. He will help figure out sound system – everyone is game to have the Larsen's take it over. They will be here 3 more years – so after Larsen's leave, show may change.
2. Cancelled Parent Enrichment night but will schedule internet safety night – and April will be math night – looking to get something on calendar for whole community.
3. Spaghetti night – working on it to be green – butter pads? Scoop butter? Squeeze bottles? Let's get thick plastic table cloths so they can be reused – get rid of thin plastic tablecloths that throw away. Need to sell shirts. Let's get them sold. Must tell people if we are selling items because it is a free event. Tell people we are just selling leftovers – not all sizes available. What to move inventory – Heather will email Alison Bannik to get her on it.
4. Bingo night – Dana and Natalie will take over last two. Looking for healthier snacks – get rid of candy bars. Sell fruit – try to get homemade cookies. Get rid of caffeine – more juice boxes. Dana is willing to try anything. Email her ideas. Carry around homemade stuff – in basket. Walk around with stuff.
5. Peggy Pease: Used Book Fair update. Reviewed dates, ideas, (see handout).

6. Earth day: Lunchtime so kids can do something outside. Activities outside that are voluntary so kids can participate if they would like to. Thorne Institute willing to help put together events – one guy sings songs about earth. We have money in budget to cover events. Three stations – kids can check out. Volunteers to come help with these people. Project Wild book has activities. All outdoor related.
7. Spring Picnic – need to get chair to get that going.
8. Supply boxes- need to get info back from 5th grade.
9. Insurance – Susie called district but they say we are covered. Yasmin is lawyer – she reviewed it – suggested to get it in writing. Anyone working in school under foothill contract is covered. Do we need to buy separate insurance to cover PTO – looks like we do not need it.
10. Parenting Safe Children workshop – Susie sent out flyer if anyone is interested.
11. Melisa – construction update – wants to get more emails so that up-to-date information can get out. Try to use new database for emails. Work will get in front of board April 8. If approved April 9 will begin construction – tentative date for groundbreaking – Friday before spring break. 5th grade class donation will be time capsule so that when finished it can be buried. Question about rock wall – it will all come down – how can we raffle off pieces of it – is important because the Dr. Armitage, the former principal who put it together was a geologist. All of the new flagstone and benches will be stored and reused. Kids will not be moved out of classrooms this year – winter break of 2008 – kindergarten, office, etc will be moved out. 4th grade portables will remain until construction is finished. What happens to existing classrooms not affected? Behind the scene stuff, electrical, AV. Projected to be done August 2009. Will survey asbestos once tearing down begins. Only 5 months of year and a half project will impact kids and moving. New door for drop off – staff will be there when transition happens – after winter break kids will be transitioned to new entrance. Any campaigns to encourage carpooling and use busses to help with congestion during drop off. Continue to advertise alternative places to park – meet older kids further away. Plan exits for kids so all kids don't come out of one door. Consider having someone monitor parking. Rent-a-cop? Police officer? City will not do it but could we hire someone? Could be too short of time – only 15 minute shifts. Parent volunteer? Other schools have hug and go lane staffed with 4th and 5th graders. They open the car door, help little ones, close door, parent never get out.

Meeting adjourned at 7:30