

## **Minutes for SIT meeting March 18<sup>th</sup> , 2008**

**Present:** Dr. Brookhart, Sarah Oswick, Marita Reed, Jamie Penner, Kim Porter, Charlie Belton, Jeni McCormick, Beth Murphy

### **SIT Business**

Minutes: Minutes were approved from the Feb. 26<sup>th</sup>, 2008 meeting

DPC: - No new report

DAC:-Robert Hammond reported on legislation that the district is following or is involved with. DAC committee is currently reviewing SIP Mid Year progress report from all schools.

PTO: Spell-A-Thon will be in April; Andrea Wallace & Denise Belton will be Co Presidents of the PTO next year; the nominating committee is working to fill open PTO positions; Birch Carnival will be in May: PTO is planning a “work day” on April 25<sup>th</sup>.

### **SIP Monitoring**

Ms. Murphy reported on mid year progress of the Organization committee. After reviewing the goals and strategies, we discussed the following:

Celebrations

1. Poster have been created for PAWS
2. Committee is working with the staff to brainstorm a list of positive reinforcements.
3. Committee has proposed a referral sheet for negative behavior. This will be used in place of the current ISR form.

Challenges

1. Should Birch teachers all use the same behavior system in class (i.e. cards, ladders, etc)
2. Would like SIT feedback on positive reinforcements and referral form.
3. Need to plan a Parent Education Night.

The following feedback was given from SIT to the Organization Committee:

Parent Education Nights (SIP strategy) Feedback:

- This is a BIG goal so it will take a long time, don't feel like it all has to be done this year, particularly parent education pieces.
- Be aware that parent education is happening already – the school sends announcements about nights being hosted for parents.
- Match parent education efforts to our larger SIP goal.
- Perhaps we can find a way to make parent education being offered advertised in a more coherent, meaningful way.
- Back to School Night is a prime place to “launch” PAWS – there should be posters, tvs in the science lab and everywhere around the building playing the DVD on repeat, teachers may want to show sections in their presentation, resources should be available for parents – such as the completed PAWS matrix, a

blank matrix for their use, and a packet of research for parents to use for behaviors they see at home

- Birch BARK could be a place for parent education – we could have a monthly blurb related to PAWS

Referral Sheet Feedback:

- There is some dislike of the “possible motivation” column as it is speculative, may already be well-known or may not have a relevant motivation.
- Leave room for added notes so para can write, teachers, and administrator(s)...
- Keep it as simple and streamlined as possible so it can be most widely used...
- Leave off peer names so a copy can be sent home
- One “consequence” or action to take may be to check the DVD out to a student for review
- Faculty should have a conversation about what the expectations are once kids go to the office – what will the principal do?

Feedback related to whether it is okay for different teachers to have different behavior systems:

- Perhaps the underlying philosophy needs to be the same even if the particular practices differ – so, for example, if kids can move up and down in the behavior systems, everyone needs to do this. If kids only “lose” things, everyone should do that in some way. If the system is based on positive things being gained – everyone should do this...
- Some people dislike the idea of kids being able to move up a behavior ladder because it is too hard for a teacher to consistently catch kids and get them all moved up every day to where they deserve to be
- we like giving teachers choice and letting them have their own style, but how can we be sure that kids do not have to learn many different systems (at specials, etc...)

Feedback about positive reinforcements:

- If students earn special events like lunch or breakfast with principal – send an invitation for parent to join student.

General Feedback: Make sure to set up Para-educator trainings on PAWS!

### **Subcommittee Updates**

Achievement: Work on the Anthology is beginning since submissions are due April 1st. Anyone who has extra time can help type or scan documents this Wednesday the 19<sup>th</sup> in the morning or Friday the 21<sup>st</sup> in the morning. See Sarah Oswick. Assembly of the actual Anthology will be in full swing after Spring Break.

Organization: The PAWS DVD will be filmed May 7<sup>th</sup>. The Art Club will make props. The faculty will be informed about what their class needs to practice prior to filming. The 4<sup>th</sup> graders to have speaking parts on the DVD need to be selected

Equity: We have just a few pictures to scan in, then that project will be completed. We are collecting “writing starters” for staff. We will then create a file on the computers of these starters for teacher to use.

### **Principal Report**

1. Capital Reserve: We asked for capital reserve funds for the following improvements:  
Repair of play ground and sidewalk cracks  
New toiletries throughout the building  
New paint inside  
Improvement to HVAC system
2. Staffing for 2008 – We will find out Friday 3/21 our FTE allocation for next year. We expect it to be similar to this year. We have 2 teachers retiring and a few staff going on long term family leave next year, so we will need to some hiring this spring. BVSD is reorganizing the Administrative office to allow more funding to go toward close the equity gap. Our school will gain part of a FTE from this reorganization.