



Boulder Valley School District

File: FECB

Adopted prior to 1969

Revised:

CONSTRUCTION PLANS AND SPECIFICATIONS

In various planning meetings, the architect shall work with the Superintendent of Schools, and/or with committee or staff members he designates, to coordinate needs and isolate problems requiring individual treatment. The architect shall then work toward meeting educational needs and desires within the financial limitations designated by the Board of Education. The Board shall approve, disapprove, expand, or delete portions of the project presented by the architect and recommended by the Superintendent.

As soon as a general plan acceptable to the Board of Education has been developed, the architect shall prepare preliminary drawings for the building project. The preliminary drawings shall be required to include the following: a plot plan; floor plans; elevations; typical sections (indicating outside grades); boring or soil data; a preliminary outline of the material specifications; a description of the general method of heating, ventilating, and lighting; the overall dimensions; and pupil capacities of all instructional areas.

After basic decisions are made, the architect shall be instructed to proceed with the working drawings. These drawings shall include site and floor plans; typical sections; elevations; and plans for heating, ventilating, plumbing, and electrical work. The specifications supplementing the working drawings shall describe in detail the materials to be furnished, the methods to be used, and the labor to be performed in the erection and equipping of the building.

When the working drawings and specifications have been completed to the architect's satisfaction, have been approved by the controlling city, county, and state agencies, and have been accepted by the Superintendent of Schools, they shall be submitted to the Board of Education for approval.

When the preliminary drawings have been approved by the Board of Education, the Board shall require the architect to prepare: (1) careful estimate of the cost of the project and (2) a definite time schedule for the completion of each phase of the building project. These shall both be accomplished as early as possible in the planning process.

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