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Division of Human Resources
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PLEASE POST

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JOB ANNOUNCEMENT

Assistant Director for Interventions Secondary Level

The Boulder Valley school system is committed to providing a challenging educational experience for all its students. The district serves a diverse community that demands educational excellence. The communities of Boulder, Louisville, Lafayette, Superior, Broomfield, Nederland, Ward, Jamestown and Gold Hill cover approximately 500 square miles and serve an estimated 205,500 residents, with an enrollment of over 27,800. The University of Colorado and many nationally known organizations and companies are located within its boundaries. Abundant year-round recreational activities are available in the Boulder Valley area. The District is accredited by the Colorado Department of Education.

Summary: Provide knowledge, guidance and support to building level leaders and student success staff in the areas of professional development, intervention systems design and educational change.

Essential Duties and Responsibilities: The Assistant Director for Interventions assists the Executive Director for Student Success in the planning, implementation, monitoring, evaluation and improvement of instructional services for underperforming students. Service is provided in systems planning, legal requirements and educational change.

Job Description

- Participate in building the capacity of school personnel to skillfully meet students' needs and solve academic and behavior issues.
- Assist in creating, planning, and implementing professional development for new staff and administrators regarding special education policies and procedures as well as Response to Intervention components.
- Assist in the allocations of special education personnel.
- Support and supervise personnel including special education personnel.
- Actively committed to contribute to a cultural proficient organization.
- Monitor student progress.

Educational and Related Work Experience

- Current Colorado license in special education or related field; Colorado Principal or General Administrative License required.
- Five years secondary experience.
- At least three to five years of successful teaching experience or educationally-related specialty area of experience.
- Must demonstrate proven results in previous work and commitment to teamwork and school district goals.
- Excellent group facilitation skills in both large and small groups.
- Demonstrated presentational and teaching skills.
- Demonstrated ability to work cooperatively in a team setting.
- Demonstrated supervisory skills.

- Excellent written and oral communication skills.
- Evidence of organizational, planning and time management skills.
- Ability to work with all ages (adults and students) having knowledge of learning theory.
- Demonstrated ability in conflict resolution and mediation.
- Knowledge and comprehensive understanding of the Individual with Disabilities Education Improvement Act, including recent amendments under the IDEIA Reauthorization of 2004.
- Knowledge of an array of service delivery options and continuum of services.

SALARY RANGE: \$82,243(2007-08 salary schedule)

WORK YEAR: 230 days

APPLICATION DEADLINE was April 4, 2008

EFFECTIVE DATE: July 1, 2008

REPORTS TO: Executive Director of Student Success

The Boulder Valley School District is an equal opportunity educational institution and does not unlawfully discriminate on the basis of race, color, national origin, sex or disability in admission or access to, or treatment of employment in its educational programs or activities. Inquiries concerning Title VI, Title IX Section 504 and ADA may be referred to Human Resources, Title VI, 504/ADA Compliance Officer 6500 E. Arapahoe Road, Boulder, Colorado 80303, 303-447-5259, TDD 303-447-5488 or Title IX, Assistant Superintendent of Secondary Education, 6500 E. Arapahoe Road, Boulder, Colorado 80303, 303-447-5089, TDD 303-447-5488 or the Office for Civil Rights, U. S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Blvd., Suite 310, Denver, Colorado 80204. 303-844-5695. For further information about Boulder Valley School District, please visit our website at: **www.bvbsd.org**